



Date: 4 February 2025  
My Ref AS/ESPO  
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To: Members of the ESPO Finance and Audit Subcommittee

Dear Member,

### **ESPO FINANCE AND AUDIT SUBCOMMITTEE**

A meeting of the Finance and Audit Subcommittee will be held at on Wednesday, 12 February 2025 at 10.30 am in the Sparkenhoe Committee Room, County Hall, Glenfield.

Members are reminded that a buffet lunch will not be provided after the meeting, although liquid refreshments will be available. Members are welcome to use the canteen at County Hall if they wish.

Yours faithfully,

Angie Smith  
for Consortium Secretary

### **AGENDA**

<u>Item</u>	<u>Report of</u>	<u>Pages</u>
1. Minutes of the meeting held on 13 November 2024.		(Pages 3 - 6)
2. Declarations of interest in respect of items on the agenda.		
3. To advise of any other items which the Chairman has decided to take as urgent elsewhere on the agenda.		



4. Internal Audit Service - Progress Against the 2024-25 Internal Audit Plan. (Pages 7 - 18)
5. Annual Internal Audit Plan 2025-26 and Plans for Implementing New Internal Audit Standards. (Pages 19 - 40)
6. Contract Procedure Rules Relating to the Procurement Act 2023. (Pages 41 - 102)
7. Date of next meeting.

The next meeting of the Subcommittee is scheduled to take place on 8 October 2025 at 10.30am.

8. Any other items which the Chairman has decided to take as urgent.
9. Exclusion of the Press and Public.

*The public are likely to be excluded during consideration of the remaining items in accordance with Section 100(A)(4) of the Local Government Act 1972 (Exempt Information).*

10. Financial Performance Update - Nine Months to December 2024. (Pages 103 - 112)
11. Budget 2025/26. (Pages 113 - 132)
12. Risk Review. (Pages 133 - 150)